

**GOVERNMENT OF ASSAM
FINANCE (BUDGET) DEPARTMENT**

No. U/O BB. 5082/2009/01

Dated Dispur the 5th September, 2009.

- From :** Shri H. S. Das, IAS
Principal Secretary to the Govt. of Assam,
Finance Department.
- To :** The Principal Secretary/Commissioner & Secretary/Secretary to the
Govt. of Assam.
Panchayat & Rural Development Department/Urban Development
Department/Guwahati Development Department.
- Sub :** **Format for Budget Allotment/Drawal etc. in respect of
Local Self Government Institutions under Head of
Account "3604 Compensation and Assignments to Local
Bodies and PRIs".**

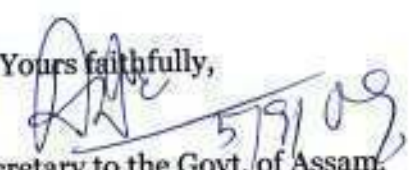
Sir,

I am directed to say that for implementation of the various schemes and payment of Salary of the employees of Local Self Government Institution necessary fund has been provided under Head of Account "3604- Compensation and Assignments to Local Bodies (Panchayati Raj Institutions and Urban Local Bodies). Finance Economic Affairs (State Finance Commission Cell) Department has been entrusted to issue necessary Budget allotment and sanction for the purpose. To avoid any confusion in respect of allotment made from the devolution of fund for Local Self Government with the normal budget allotment to be issued by the concerned Administrative Department, it has been decided to introduce new format for the Local Self Government Institutions under the Caption LSGI (Local Self Government Institutions) I, II, III, IV.

The new format will come into force with effect from 1st September 2009.

Enclo : As stated above

Yours faithfully,


Principal Secretary to the Govt. of Assam,
Finance Department.

Contd/-2

Copy to :

1. The Accountant General (A&E), Assam, Maidamgaon, Guwahati-29.
2. All Chairman, Municipality Board -----
3. All Chairman, Town Committee -----
4. All Deputy Commissioners -----
5. The Commissioner, Assam Panchayat & Rural Development, Juripar, Guwahati.
6. The Commissioner/ Director Municipal Administration/ Guwahati Municipal Corporation.
7. The Joint Director, SFC Cell under Finance (Economics Affairs) Department.
8. All Chief Executive Officers-----
9. The Principal Secretary, BTC, Kokrajhar/KAAC, Diphu/N.C. Hills, Haflong.
10. The Director of Accounts and Treasuries, Assam, Kar-Bhawan, Guwahati-6. He is requested to take necessary steps to capture the expenditure of the LSGI drawn through Treasuries showing Budget provision in the CTMIS.
11. The Director, Audit (Local Fund), Assam, Kar-Bhawan, Dispur, Guwahati-6.
12. The Principal Accountant General (Audit)/Local Bodies (Audit & A/Cs), Assam, Beltola, Maidamgaon, Guwahati-29.
13. The Deputy Secretary, SA (Accounts) Department.
14. All Sub Divisional officers-----
15. All Treasury Officers-----

By orders etc.,

5/9/09
Officer-On-Special Duty,
Finance(Budget) Department.

517

LSGI FORM - I
PROPOSAL FOR BUDGET ALLOTMENT OF FUND FOR SALARY AND NON SALARY
LOCAL SELF GOVERNMENT INSTITUTIONS UNDER MAJOR HEAD "3604"

(To be used by the Drawing and disbursing officers)

(In lakh of Rupees)

DDO CODE	DDO Designation	LSGI CODE	NAME OF LSGIs	Grant No	Major Head	Sub/Maj or Head	Minor Head	Sub- Head	Sub Sub- Head	Detail Head	Sub Detail Head	Plan/ Non Plan	GA / SSA	Voted/Charged	Requirement t of fund	Budget allotment received	Expenditure incurred till date	Balance in hand	Additional requireme nt of fund	Remarks if any	
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[11]	[12]	[13]	[14]	[15]	[16]	[17]	[18]	[19]	[20]	[21]	

N.B :- Separate Statement for Salary and non Salary Component is to be submitted.

Signature of the Drawing and Disbursing officer

Date

Signature of the Drawing and Disbursing officer

Memo No :-
 Proposal Submitted to :-
 1. Head of Department
 2
 3

LSGI FORM -II
TOTAL DETAILED BUDGET ALLOTMENT FOR SALARY AND NON-SALARY COMPONENT
LOCAL SELF GOVERNMENT INSTITUTIONS UNDER MAJOR HEAD "3604"

(To be used by controlling Authority)

DDO Code	DDO Designation	Grant No.	Major Head	Sub. Major Head	Minor Head	Sub Head	Sub Sub Head	Detail Head	Sub-Detail Head	Plan/ Non-Plan	GA/ SSA	Amount (Rs in lakh)	
												Voted	Charged
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[11]	[12]	[13]	[14]

Copy forwarded for information and necessary action to :

1. All Concerned
- 2
- 3
- 4
- 5

Joint Director,
Finance (Economic Affairs) Department.

